



GRANT APPLICATION FORM

1. FOR WHICH GRANT ARE YOU APPLYING?

EBCC Grant

Grassroots Grants (Ealing area only)

Both

2. ORGANISATION DETAILS

Contact Name _____

Organisation _____

Position in the organisation _____

Address _____

Tel No. ()

Fax No. ()

Email address _____

Website address _____

Is the organisation a registered charity? Yes No

If yes, please give the registration number _____

If you are not a registered charity please provide a copy of your constitution and management structure

What date was the organisation setup? / mm/yy

What are the aims of the organisation as set out in its mission statement?

Please type here....

Who are the beneficiaries of the organisation?

Please type here....

What was the organisation's income for the previous financial year? £

What was the organisation's expenditure for the previous financial year? £

Please provide a budget for the organisation as a whole as well as one for the particular project for which you are seeking funding if different.

How many staff or volunteers work for the organisation?

Does the organisation produce an annual report and accounts? Yes No

If yes please supply a copy together with your application

If no, can you explain briefly why not?

Please type here....



GRANT APPLICATION FORM

3. DETAILS SPECIFIC TO THE PROJECT TO BE FUNDED

For what specific purpose is the organisation applying for funding?

Please type here....

If this application is to fund staff, please enclose a job description, person specification and proposed salary levels.

How has the need for the proposal been identified and why is the organisation best placed to meet such need?

Please type here....

Who will benefit from the funding and in what way?

Please type here....

What tangible outcomes are anticipated from this funding?

Please type here....

What level of funding do you require from EBCC?

£

What level of funding do you require from Grassroots Grants?

£

What level of funding do you require in total?

£

If you are not applying to EBCC for full costs, which other funder(s) have you applied to?

Please type here....

Have you received any firm commitments from any other funder? If yes, please provide details?

Please type here....

What are the (project) timescales _____

Signature _____

Print name _____

Position in the organisation _____

Date _____



4. CHECKLIST/ ADDITIONAL QUESTIONS

- Does your application answers all the questions listed in the Application Form? Yes No
- Have you included a budget for the whole organisation as well as one for the specific work you are asking us to fund if these are different? Yes No
- Have you enclosed your annual report and accounts if you produce them? Yes No
- Have you enclosed your constitution if you are not a registered charity? Yes No
- Have you ever received grant funding before from this or any other funder? Yes No
- Is this application for new work (tick Yes), or to continue funding existing work (tick No)? Yes No
- Have you applied, or are you applying to more than one Local Funder for a Grassroots grant? Yes No

(Please note that you cannot receive more than £5,000 from Grassroots Grants. If you receive more than £5,000 from one or more Local Funders you will have to return all Grassroots Grants funding over £5,000 to the relevant Local Funder)

- If you are applying for funding for staff, please enclose an up to date job description, person specification and proposed salary levels. Yes No

5. ETHNIC MONITORING

To assist us in monitoring our fair access to funding policy, please describe the ethnic origins of your group and its beneficiaries by ticking the appropriate box in each column.

White:

- British
 Irish
 Other white please state

Mixed:

- White & Black Caribbean
 White Asian
 White & Black African
 Any other mixed background please state

Chinese or other ethnic group:

- Chinese
 Ethnic
 Other ethnic group please state

Asian and Asian British:

- Indian
 Pakistani
 Bangladeshi
 Any other Asian

Black or Black British:

- Black Caribbean
 Black African
 Any other background please state



Managed by the Community Development Foundation
Funded by the Office of the Third Sector

GRANT APPLICATION FORM

background please state



ELIGIBILITY CRITERIA FOR EBCC GRANTS

Who may or may not apply for a grant

EBCC can only accept applications from community groups and voluntary organisations. For grant purposes, the area boundaries are restricted to Brentford TW8 and Ealing W5, W7 or W13 postcodes.

- a) Our programme will consider applications which
- Strengthen the voluntary and community sector
 - Aim to alleviate poverty tackling root causes
 - Promote healthy living and eating opportunities for disadvantaged groups
 - Provide for those on low incomes
 - Overcome isolation
 - Tackle homelessness or threatened with homelessness amongst non- statutory groups
 - Support victims of domestic violence
 - Assists disadvantaged people within the community to access local services
 - Meet the emotional and physical needs of disadvantaged people who have or who care for those who have a physical or learning disability or suffer from a debilitating illness, for which no other funding is available
 - Provide counselling and support services for those who find it hard to cope with every day life
 - Improve employment and educational opportunities

The above list is not exhaustive and EBCC will make grants available for start- up, core or project costs

- b) We will not usually support proposals
- Which do not benefit the residents of Ealing and/ or Brentford
 - From individuals
 - Which trustees consider ought properly to be funded by statutory funders such as local and central government and the health authority.
 - Commercial organisations
 - Funding retrospectively
 - Travel, transport costs
 - Promotion of political and religious beliefs
 - Capital costs
 - Organisations with free reserves more than three months its operational costs
 - General appeals
 - Academic research
 - Hospitals, schools etc
 - Ecology and animal welfare
 - From applicants who have been rejected by us in the last 12 months
 - From organisations that are currently receiving grant funding from us

ELIGIBILITY CRITERIA FOR GRASSROOTS GRANTS

Who may or may not apply for a Grassroots Grant

To qualify for a Grassroots Grant small community and voluntary groups must

- Have been active in Ealing for not less than 12 months prior to 31 December 2008
 - Have an average income of less than £30,000 per annum
 - Be volunteer led
 - Be connected with and/ or meeting the needs of the local community
 - Be properly constituted
2. The Grassroots Grant programme is unable to fund:-
- statutory organisations such as local authorities, schools and the police force
 - regional or local offices of a national organisation
 - arms length public sector organisations that are controlled wholly or in part by, for example a local authority, a Primary Care Trust or agencies of these
 - any party political and/ or religious activity
 - commercial ventures
 - organisations that are for the sole benefit of the relief of animals or plants
 - services to Asylum Seeker groups which are inconsistent with immigration laws or Home Office policy.

3. Criteria

- Grants can be used for a wide range of purposes to respond to local demand
- The maximum grant to a local organisation will be £5,000 and the minimum will be £250
- Organisations may apply for either a one off payment or a grant spread over a maximum of three years (2008-2011) but the minimum spread will be £250.
- 7.5% of the total grant fund must be spent on capital items defined as being any single asset that costs more than £500 (net of VAT) and that has a life of more than one year (e.g. photocopiers, computers, digital projectors etc)

Please send the completed form to the address below:

**The Ealing & Brentford
Consolidated Charity**

**The Trust Office, 65 Tawny Close,
Ealing W13 9LX**

**Tel: 020 8579 7411 Fax: 020 8579
3811**

www.e-bcc.org.uk/



grassroots
grants

Managed by the Community Development Foundation
Funded by the Office of the Third Sector

GRANT APPLICATION FORM